

**Parks Fund 23/24 Budget - Current Expenditure Limits**

Waterfront Park Materials, Supplies, Utilities - \$1,000.00

Janitorial Services - \$4,000.00

**These expenses need to be budgeted for in WFP Materials, Supplies, Utilities:**

\$8,975.00 – Gangway Repair - (\$6,731.00 Grant Funds and \$2,244.00 City Funds)

\$2,185.00 – Metal Payment Box (Sopko Welding)

\$730.00 – Electric Meter Repair (JJ Electric)

\$543.00 – Boat Launch Signs

\$743.00 – Boat Launch Envelopes (\$185.75 per box, assuming 4 per year)

\$483.56 – Electric Bill

+ \$1,047.08 – Other Expenses (based on \$261.77 spent in Q1)

\$14,706.64 – Total estimated expenses Fiscal Year 23/24

\$14,706.64 – Total estimated expenses Fiscal Year 23/24

- \$1,000.00 – Current budgeted expenses Fiscal Year 23/24

\$13,706.64 – Increase Needed in WFP Materials, Supplies, Utilities

**These expenses need to be budgeted for in Janitorial Services:**

\$858.00 – Cleaning Service (\$143.00 x 6 bi-monthly invoices)

\$1,920.00 – Portable Restroom Service (\$160.00 per month)

+ \$3,815.60 – Janitorial Supplies (based on \$953.90 spent in Q1)

\$6,593.60 – Total estimated expenses Fiscal Year 23/24

\$6,593.60 – Total estimated expenses Fiscal Year 23/24

- \$4,000.00 – Current budgeted expenses Fiscal Year 23/24

\$2,593.60 – Increase Needed in Janitorial Services

**Fund Transfers Needed:**

\$13,706.64 – increase needed in WFP Materials, Supplies, Utilities

+ \$2,593.60 – increase needed in Janitorial Services

\$16,300.24 – total increase needed for Park Fund

**Transfer Fund Sources:**

\$9,570.00 - General Fund Operating Contingency

+ \$6,731.00 - OSMB Grant Funds

\$16,301.00 - total to be transferred into Park Fund



# Oregon

Tina Kotek, Governor

## State Marine Board

435 Commercial St. NE, Suite 400  
P.O. Box 14145  
Salem, OR 97309-5065  
(503) 378-8587  
Fax (503) 378-4597

July 20, 2023

Phil Chick, Public Works Director  
City of Wheeler  
PO BOX 177  
Wheeler, OR 97147  
503-812-9214



RE: Small Grant 2324-03  
Wheeler Public Short-Term Recreational Boating Tie-up Dock Gangway Repair

Dear Mr. Chick,

This letter confirms and approves your request for a Small Grant pursuant to OAR 250-014-0550 to 0560 in the amount of \$6,731.25 in Boating Facility Grant funds. The City of Wheeler will be providing \$367.45 in administration, \$377.16 in force account and \$1,498.84 in matching cash funds. Total project cost is \$8,975.00 as identified in your grant application dated June 8, 2023.

This grant is for repairs to the gangway at the City of Wheeler's short-term recreational boat tie-up public dock, which happened during a 2022 winter storm. Completing this work provides reopens access to the dock. The project should be completed, and final reimbursement payment made by December 31, 2023. Attached is a Small Grant agreement, please sign and return it for countersignature. A fully signed copy will be emailed to you for your records.

When the project is completed, please include a copy of final invoices, expenditure tracking, and photos with the attached grant reimbursement form. Partial reimbursement requests can be submitted during the project but not more than once a month. If you have any questions, please contact Janine Belleque, Boating Facilities Manager at 503-877-7580 or email [janine.belleque@boat.oregon.gov](mailto:janine.belleque@boat.oregon.gov).

Sincerely,

Larry Warren  
Director

CC: Business Services  
Boating Facilities  
Attachments

# JOB ESTIMATE



**SOPKO WELDING, INC.**  
2375 N. Holladay Drive  
Seaside, OR 97138  
(503)739-6133 cell phone (503)717-4122 fax  
CCB# 107692

**Date: 4/10/23**

**To: City of Wheeler**  
**Attn: Phil Chick (philchick@ci.wheeler.or.us)**

**RE: Aluminum dock ramp damage**

## **JOB DESCRIPTION:**

**Remove aluminum gangway with crane and set onto trailer and haul to Sopko Welding shop.  
Remove aluminum grip strut walkway that is bent up and cut out damaged aluminum angle, aluminum square tube cross members and replace with new aluminum material.**

**Fabricate new stainless steel bolt-on gangway hinge assembly with new 1-1/2" stainless steel schedule 80 hinge pin with holes drilled for retaining bolts and washers. Install new assembly and bolt up with new stainless steel hardware.**

**Fabricate 1 ea. stainless steel runner plate with holes countersunk for stainless steel wood screws to attach to dock for catwalk wear plate.**

**Reinstall gangway with crane and attach all hardware.**

**Please sign and return a copy of this estimate to the above address or fax number.**

**We are looking forward to working with you on this project. If you have any questions, please feel free to call us at the above number.**

**THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORSEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED. THIS ESTIMATE IS GOOD FOR 10 DAYS FROM THE DATE ABOVE.**

**ESTIMATED JOB COST:**

**\$8975.00**

**ESTIMATED BY:  
JOE W. SOPKO**

**Approved by: \_\_\_\_\_**

**Date: \_\_\_\_\_**