



**CITY OF WHEELER**  
**Tillamook County, Oregon**

**ANNUAL FINANCIAL REPORT**

June 30, 2020



**CITY OF WHEELER  
Tillamook County, Oregon**

**CITY OFFICIALS**

June 30, 2020

**MAYOR**

Stevie Burden  
P.O. Box 192  
Wheeler, Oregon 97147

**CITY COUNCIL**

Heidi Stacks, President  
P.O. Box 292  
Wheeler, Oregon 97147

Dave Bell  
P.O. Box 567  
Wheeler, Oregon 97147

Dawn Sea Kahrs  
P.O. Box 315  
Wheeler, Oregon 97147

Jim King  
P.O. Box 66  
Wheeler, Oregon 97147

Jay Verburg  
P.O. Box 1  
Wheeler, Oregon 97147

**CITY MANAGER**

Juliet Hyams  
P.O. Box 177  
Wheeler, Oregon 97147

**CITY ATTORNEY**

David Doughman  
Beery Elsner & Hammond LLP  
707 NE Couch Street  
Portland, Oregon 97232

**CITY OF WHEELER**  
**Tillamook County, Oregon**

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## **FINANCIAL SECTION**



## INDEPENDENT AUDITOR'S REPORT

The Honorable Stevie Burden, Mayor  
and Members of the City Council  
City of Wheeler  
Wheeler, Oregon 97147

### **Report on the Financial Statements**

We have audited the accompanying modified cash basis financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Wheeler, Tillamook County, Oregon, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting, as described in Note I; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the modified cash basis financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Wheeler, Oregon as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting.

## **Basis of Accounting**

We draw attention to Note I of the financial statements, which describes the basis of accounting. The City of Wheeler prepares its financial statements on the modified cash basis of accounting, which is a basis of accounting other than principles generally accepted in the United States of America. Our opinions are not modified with respect to that matter.

## **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Wheeler's financial statements. The budgetary comparison information, combining and individual fund statements and schedules and other financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The aforementioned information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

## **Other Reporting Required by *Government Auditing Standards***


In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2020, on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Wheeler's internal control over financial reporting and compliance.

**Report on Other Legal and Regulatory Requirements**

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have also issued our report dated December 29, 2020 on our tests of the City’s compliance with certain provisions of laws and regulations specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

Accuity, LLC

By:   
\_\_\_\_\_

Glen O. Kearns, CPA

Albany, Oregon  
December 29, 2020



## **BASIC FINANCIAL STATEMENTS**

**CITY OF WHEELER**  
**Tillamook County, Oregon**

STATEMENT OF NET POSITION - MODIFIED CASH BASIS

June 30, 2020

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Current assets			
Cash and cash equivalents	\$ 337,330	\$ 123,917	\$ 461,247
Restricted assets			
Cash and cash equivalents	167,441	188,295	355,736
Capital assets not being depreciated	186,519	31,515	218,034
Capital assets not being depreciated, net	695,023	1,761,541	2,456,564
Total assets	1,386,313	2,105,268	3,491,581
<b>LIABILITIES</b>			
Current liabilities			
Accrued liabilities	2,637	-	2,637
Long-term debt, current portion	5,140	27,901	33,041
Total current liabilities	7,777	27,901	35,678
Noncurrent liabilities			
Long-term debt, less current portion	37,296	745,221	782,517
Total liabilities	45,073	773,122	818,195
<b>NET POSITION</b>			
Net investment in capital assets	839,106	1,019,934	1,859,040
Restricted	134,477	188,295	322,772
Unrestricted	367,657	123,917	491,574
Total net position	\$ 1,341,240	\$ 1,332,146	\$ 2,673,386

The accompanying notes are an integral part of these financial statements.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

For the Year Ended June 30, 2020

<b>Functions/Programs</b>	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Capital Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Totals
Governmental activities							
Administration	\$ 234,384	\$ 8,516	\$ -	\$ 25,119	\$ (200,749)	\$ -	\$ (200,749)
Highways and streets	53,951	14,107	-	13,888	(25,956)	-	(25,956)
Parks and recreation	23,079	-	4,228	2,900	(15,951)	-	(15,951)
Interest on long-term debt	2,583	-	-	-	(2,583)	-	(2,583)
Unallocated depreciation	<u>34,459</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(34,459)</u>	<u>-</u>	<u>(34,459)</u>
Total governmental activities	<u>\$ 348,456</u>	<u>\$ 22,623</u>	<u>\$ 4,228</u>	<u>\$ 41,907</u>	<u>(279,698)</u>	<u>-</u>	<u>(279,698)</u>
Business-type activities							
Water	<u>\$ 173,564</u>	<u>\$ 178,029</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>4,465</u>	<u>4,465</u>
General revenues							
Property taxes					118,783	61,369	180,152
Transient lodging tax					56,081	-	56,081
Motor fuel taxes					28,331	-	28,331
Intergovernmental					5,352	-	5,352
Marijuana tax					6,947	-	6,947
Alcohol and cigarette taxes					6,872	-	6,872
Franchise fees					15,201	15,201	30,402
Investment earnings					9,585	6,674	16,259
Miscellaneous					<u>1,080</u>	<u>132</u>	<u>1,212</u>
Total general revenues					<u>248,232</u>	<u>83,376</u>	<u>331,608</u>
Transfers					<u>72,560</u>	<u>(72,560)</u>	<u>-</u>
Change in net position					41,094	15,281	56,375
Net position - beginning					<u>1,300,146</u>	<u>1,316,865</u>	<u>2,617,011</u>
Net position - ending					<u>\$ 1,341,240</u>	<u>\$ 1,332,146</u>	<u>\$ 2,673,386</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

BALANCE SHEET - MODIFIED CASH BASIS

GOVERNMENTAL FUNDS

June 30, 2020

	General Fund	Street Fund	Building Reserve Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 222,470	\$ 71,720	\$ 94,819	\$ 115,762	\$ 504,771
<b>LIABILITIES</b>					
Accrued liabilities	\$ 2,637	\$ -	\$ -	\$ -	\$ 2,637
<b>FUND BALANCES</b>					
Restricted	18,315	71,720	-	44,442	134,477
Committed	-	-	94,819	71,320	166,139
Unassigned	201,518	-	-	-	201,518
Total fund balances	219,833	71,720	94,819	115,762	502,134
Total liabilities and fund balances	\$ 222,470	\$ 71,720	\$ 94,819	\$ 115,762	\$ 504,771

The accompanying notes are an integral part of these financial statements.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES  
TO NET POSITION OF GOVERNMENTAL ACTIVITIES

June 30, 2020

<b>Total fund balances</b>		\$ 502,134
Capital assets used in governmental activities are not financial resources and are therefore not reported in the governmental funds:		
Cost	1,520,002	
Accumulated depreciation	<u>(638,460)</u>	881,542
Long-term liabilities are not due or payable in the current period and are therefore not reported in the governmental funds. Interest on long-term debt is not accrued in the governmental funds, but rather, is recognized as an expenditure when due. These liabilities consist of:		
Note payable		<u>(42,436)</u>
<b>Net position of governmental activities</b>		<u>\$ 1,341,240</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -  
MODIFIED CASH BASIS

GOVERNMENTAL FUNDS

For the Year Ended June 30, 2020

	General Fund	Street Fund	Building Reserve Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
Property taxes	\$ 118,783	\$ -	\$ -	\$ -	\$ 118,783
Charges for services	75,600	-	-	25,119	100,719
Licenses, fees, and permits	6,035	1,481	-	-	7,516
Franchise fees	-	15,201	-	-	15,201
Highway taxes	-	28,331	-	-	28,331
State liquor taxes	6,426	-	-	-	6,426
State cigarette taxes	446	-	-	-	446
Transient room taxes	56,081	-	-	-	56,081
Excise taxes	6,947	-	-	-	6,947
State revenue sharing	5,352	-	-	-	5,352
Grants and contributions	-	13,888	-	7,128	21,016
Fines and forfeitures	14,107	-	-	-	14,107
Investment earnings	4,066	1,401	1,974	2,144	9,585
Miscellaneous	421	55	571	33	1,080
Total revenues	294,264	60,357	2,545	34,424	391,590
<b>EXPENDITURES</b>					
Current					
Administration	231,071	-	-	-	231,071
Highways and streets	-	41,890	-	-	41,890
Parks and recreation	-	-	-	23,880	23,880
Debt service	-	-	-	7,456	7,456
Capital outlay	-	12,800	-	3,313	16,113
Total expenditures	231,071	54,690	-	34,649	320,410
Excess (deficiency) of revenues over (under) expenditures	63,193	5,667	2,545	(225)	71,180
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	-	500	18,000	18,500
Transfers out	(14,000)	(5,000)	-	-	(19,000)
Total other financing sources (uses)	(14,000)	(5,000)	500	18,000	(500)
Net change in fund balances	49,193	667	3,045	17,775	70,680
Fund balances - beginning	170,640	71,053	91,774	97,987	431,454
Fund balances - ending	\$ 219,833	\$ 71,720	\$ 94,819	\$ 115,762	\$ 502,134

The accompanying notes are an integral part of these financial statements.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2020

<b>Net change in fund balances</b>	\$	70,680
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures; however, in the statement of activities, the costs of these assets are allocated over their estimated useful lives and are reported as depreciation expense.

Expenditures for capital assets

-

Current year depreciation

(34,459)

(34,459)

Long-term debt proceeds are reported as other financing sources in the governmental funds. In the statement of net position, however, issuing long-term debt increases liabilities. Similarly, repayment of principal is an expenditure in the governmental funds, but reduces the liability in the statement of activities.

Debt principal paid

4,873

**Change in net position**

\$ 41,094

The accompanying notes are an integral part of these financial statements.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

STATEMENT OF NET POSITION - MODIFIED CASH BASIS

PROPRIETARY FUNDS

June 30, 2020

	Business-Type Activities - Enterprise Funds					Totals
	Water	Water	Water	Stormwater	Stormwater	
	Operating	Capital	Debt	Drainage		
Fund	Fund	Fund	Fund	Fund		
<b>ASSETS</b>						
Current assets						
Cash and cash equivalents	\$ 112,343	\$ -	\$ -	\$ 11,574	\$ -	\$ 123,917
Restricted assets						
Cash and cash equivalents	-	129,399	30,953	-	27,943	188,295
Capital assets not being depreciated	31,515	-	-	-	-	31,515
Capital assets being depreciated, net	<u>1,738,008</u>	<u>-</u>	<u>-</u>	<u>23,533</u>	<u>-</u>	<u>1,761,541</u>
Total assets	<u>1,881,866</u>	<u>129,399</u>	<u>30,953</u>	<u>35,107</u>	<u>27,943</u>	<u>2,105,268</u>
<b>LIABILITIES</b>						
Current liabilities						
Long-term debt, current portion	27,901	-	-	-	-	27,901
Noncurrent liabilities						
Long-term debt, less current portion	<u>745,221</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>745,221</u>
Total liabilities	<u>773,122</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>773,122</u>
<b>NET POSITION</b>						
Net investment in capital assets	996,401	-	-	23,533	-	1,019,934
Restricted:						
Debt service	-	-	30,953	-	-	30,953
System development	-	129,399	-	-	27,943	157,342
Unrestricted	<u>112,343</u>	<u>-</u>	<u>-</u>	<u>11,574</u>	<u>-</u>	<u>123,917</u>
Total net position	<u>\$ 1,108,744</u>	<u>\$ 129,399</u>	<u>\$ 30,953</u>	<u>\$ 35,107</u>	<u>\$ 27,943</u>	<u>\$ 1,332,146</u>

The accompanying notes are an integral part of these financial statements.



**CITY OF WHEELER**  
**Tillamook County, Oregon**

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION -  
MODIFIED CASH BASIS

PROPRIETARY FUNDS

For the Year Ended June 30, 2020

	Business-Type Activities - Enterprise Funds					Totals
	Water Operating Fund	Water Capital Improvement Fund	Water Debt Service Fund	Stormwater Drainage Fund	Stormwater Capital Improvement Fund	
Operating revenues						
Water charges	\$ 163,404	\$ -	\$ -	\$ 14,625	\$ -	\$ 178,029
Franchise fees	-	-	-	15,201	-	15,201
Miscellaneous	77	-	-	55	-	132
Total operating revenues	<u>163,481</u>	<u>-</u>	<u>-</u>	<u>29,881</u>	<u>-</u>	<u>193,362</u>
Operating expenses						
Personnel services	37,633	-	-	26,887	-	64,520
Materials and services	72,416	13,960	-	1,830	-	88,206
Repairs and maintenance	-	-	-	4,385	-	4,385
Depreciation	53,524	-	-	995	-	54,519
Total operating expenses	<u>163,573</u>	<u>13,960</u>	<u>-</u>	<u>34,097</u>	<u>-</u>	<u>211,630</u>
Operating income (loss)	<u>(92)</u>	<u>(13,960)</u>	<u>-</u>	<u>(4,216)</u>	<u>-</u>	<u>(18,268)</u>
Nonoperating revenues (expenses)						
Investment earnings	2,266	2,892	707	234	575	6,674
Property taxes	-	-	61,369	-	-	61,369
Interest expense	-	-	(34,994)	-	-	(34,994)
Total nonoperating revenues (expenses)	<u>2,266</u>	<u>2,892</u>	<u>27,082</u>	<u>234</u>	<u>575</u>	<u>33,049</u>
Income (loss) before transfers	2,174	(11,068)	27,082	(3,982)	575	14,781
Transfers in	26,731	2,000	3,000	4,000	-	35,731
Transfers out	(8,000)	(500)	(26,731)	-	-	(35,231)
Change in net position	20,905	(9,568)	3,351	18	575	15,281
Net position - beginning	<u>1,087,839</u>	<u>138,967</u>	<u>27,602</u>	<u>35,089</u>	<u>27,368</u>	<u>1,316,865</u>
Net position - ending	<u>\$1,108,744</u>	<u>\$ 129,399</u>	<u>\$ 30,953</u>	<u>\$ 35,107</u>	<u>\$ 27,943</u>	<u>\$1,332,146</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS

PROPRIETARY FUNDS

For the Year Ended June 30, 2020

	Business-Type Activities - Enterprise Funds					Totals
	Water Operating Fund	Water Capital Improvement Fund	Water Debt Service Fund	Stormwater Drainage Fund	Stormwater Capital Improvement Fund	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>						
Cash received from customers	\$ 163,481	\$ -	\$ -	\$ 29,881	\$ -	\$ 193,362
Cash payments for payroll and related costs	(37,633)	-	-	(26,887)	-	(64,520)
Cash payments for operating expenses	(72,416)	(13,960)	-	(6,215)	-	(92,591)
Net cash provided (used) by operating activities	<u>53,432</u>	<u>(13,960)</u>	<u>-</u>	<u>(3,221)</u>	<u>-</u>	<u>36,251</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>						
Property taxes	-	-	61,369	-	-	61,369
Transfers from other funds	-	2,000	3,000	4,000	-	9,000
Transfers to other funds	(8,000)	(500)	(26,731)	-	-	(35,231)
Principal paid on long-term debt	-	-	(34,994)	-	-	(34,994)
Net cash provided (used) by capital and related financing activities	<u>(8,000)</u>	<u>1,500</u>	<u>2,644</u>	<u>4,000</u>	<u>-</u>	<u>144</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>						
Investment earnings	<u>2,267</u>	<u>2,891</u>	<u>707</u>	<u>234</u>	<u>575</u>	<u>6,674</u>
Net cash provided (used) by investing activities	<u>2,267</u>	<u>2,891</u>	<u>707</u>	<u>234</u>	<u>575</u>	<u>6,674</u>
Net increase (decrease) in cash and cash equivalents	47,699	(9,569)	3,351	1,013	575	43,069

(Continued)

The accompanying notes are an integral part of these financial statements.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS

PROPRIETARY FUNDS

For the Year Ended June 30, 2020

(Continued)

	Business-Type Activities - Enterprise Funds					Totals
	Water Operating Fund	Water Capital Improvement Fund	Water Debt Service Fund	Stormwater Drainage Fund	Stormwater Capital Improvement Fund	
Cash and cash equivalents - beginning	\$ 64,644	\$ 138,968	\$ 27,602	\$ 10,561	\$ 27,368	\$ 269,143
Cash and cash equivalents - ending	<u>\$ 112,343</u>	<u>\$ 129,399</u>	<u>\$ 30,953</u>	<u>\$ 11,574</u>	<u>\$ 27,943</u>	<u>\$ 312,212</u>
<b>Reconciliation of operating income (loss) to net cash provided (used) by operating activities:</b>						
Operating income (loss)	\$ (92)	\$ (13,960)	\$ -	\$ (4,216)	\$ -	\$ (18,268)
Adjustments to reconcile operating income to net cash provided (used) by operating activities:						
Depreciation	<u>53,524</u>	<u>-</u>	<u>-</u>	<u>995</u>	<u>-</u>	<u>54,519</u>
Net cash provided (used) by operating activities	<u>\$ 53,432</u>	<u>\$ (13,960)</u>	<u>\$ -</u>	<u>\$ (3,221)</u>	<u>\$ -</u>	<u>\$ 36,251</u>

The accompanying notes are an integral part of these financial statements.

## **NOTES TO BASIC FINANCIAL STATEMENTS**

**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

**I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the City of Wheeler have been prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

**A. Description of Government-Wide Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the City. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support.

**B. Reporting Entity**

The City of Wheeler, Oregon lies at the edge of the Pacific, on Nehalem Bay, along Oregon's north coast. The City was founded as a mill town in 1910 by lumberman Coleman H. Wheeler, and operates under the Wheeler Charter of 2002, as amended in 2008. The government of the City is vested in an elected mayor and five elected council members. The council and mayor serve four-year terms.

**C. Basis of Presentation - Government-Wide Financial Statements**

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from all governmental funds, while business-type activities incorporate data from the government's enterprise funds. Separate financial statements are provided for governmental funds and proprietary funds. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

**D. Basis of Presentation - Fund Financial Statements**

The fund financial statements provide information about the government's funds. Separate statements for each fund category - governmental and proprietary - are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

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The government reports the following major governmental funds:

General Fund – The General Fund is the primary operating fund of the City. It accounts for all financial resources of the City except those required to be accounted for in another fund. Primary resources are property taxes, charges for services, and other taxes.

Special Revenue Fund

*Street Fund* – The Street Fund is used to account for receipt and expenditure of financial resources which are generally restricted to use on City streets. Primary resources are highway taxes, grants and contributions, franchise fees, and transfers from other funds.

Capital Projects Fund

*Building Reserve Fund* – The Building Reserve Fund accounts for funds accumulated for improvements to City buildings. Primary resources are investment earnings and transfers from other funds.

The City reports the following major proprietary funds:

Enterprise Funds

*Water Operating Fund* – The Water Operating Fund accounts for the operations and maintenance of the City's water system. Primary resources are water charges.

*Water Capital Improvement Fund* – The Water Capital Improvement Fund accumulates resources for expenditures on water system construction, reconstruction, major upgrades, equipment, and other long-term investments in the City's water collection, storage, and distribution system. Primary resources are system development charges.

*Water Debt Service Fund* – The Water Debt Service Fund accounts for payments on the City's general obligation bonded debt incurred in connection with the water improvement project completed during the year ended June 30, 2005. Primary resources are property taxes.

*Stormwater Drainage Fund* – The Stormwater Drainage Fund accounts for stormwater drainage program operations and maintenance, along with system construction projects. Primary resources are water charges and transfers from other funds.

Additionally, the City reports the following nonmajor governmental funds:

Special Revenue Fund

*Park Fund* – The Park Fund accounts for the receipt and expenditure of financial resources related to the City's park system. Primary resources are transfers from other funds.

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Debt Service Fund

*Street LID Fund* – The Street LID Fund is used to account for funds used to improve sidewalk aesthetics in the downtown district. Primary resources are charges for services.

Capital Projects Fund

*Public Works Equipment Reserve Fund* – The Public Works Equipment Reserve Fund is used to account for funds accumulated for new equipment. Primary resources are investment earnings and transfers from other funds.

Additionally, the City reports the following nonmajor proprietary fund:

*Stormwater Capital Improvement Fund* – The Stormwater Capital Improvement Fund accumulates resources for expenditures on stormwater construction, reconstruction, major upgrades, equipment, and other long-term investments in the City's stormwater drainage system. Primary resources are transfers from other funds.

During the course of operations, the government has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in the fund financial statements, certain eliminations are made in preparation of the government-wide financial statements. Balances between the funds included in governmental activities are eliminated so that only the net amount is included as internal balances in the governmental activities column.

Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as internal balances in the business-type activity column.

Certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated, so that only the net amount is included as transfers in the governmental column.

Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as transfers in the business-type activities column.

**E. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting.

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Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus within the limitations of the modified cash basis of accounting, as described below.

Governmental fund financial statements are reported using the current financial resources measurement focus. Only current financial assets and liabilities are generally included on the balance sheet. The operating statements present sources and uses of available expendable financial resources during a given period. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt is reported as an other financing sources.

In the government-wide financial statements and the fund financial statements, governmental and business-type activities are presented using the modified cash basis of accounting. This basis recognizes assets, liabilities, fund balance/net position, revenues, and expenditures when they result from cash transactions, with a provision for depreciation in the government-wide statements. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenues for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in the financial statements.

If the City utilized the basis of accounting recognized as generally accepted, the fund financial statements would use the modified accrual basis of accounting and the government-wide financial statements would be presented on the accrual basis of accounting.

**F. Budgetary Information**

**1. Budgetary Basis of Accounting**

The City budgets all funds in accordance with the requirements of state law. Annual appropriated budgets are adopted for the general, special revenue, debt service, capital projects, and enterprise funds. All funds are budgeted on the cash basis of accounting. The City begins its budgeting process by appointing budget committee members. The budget officer prepares a budget, which is reviewed by the budget committee.



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The budget is then published in proposed form and is presented at public hearings to obtain taxpayer comments and approval from the budget committee. The budget is legally adopted by the city council by resolution prior to the beginning of the City's fiscal year. The council resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. Total personnel services, materials and services, debt service, capital outlay, interfund transfers, and operating contingencies are the levels of control established by the resolution.

The detailed budget document, however, is required to contain more specific detailed information for the aforementioned expenditure categories and management may revise the detailed line item budgets within appropriation categories. Unexpected additional resources may be added to the budget through the use of a supplemental budget and appropriation resolution. Supplemental budgets less than 10% of a fund's original budget may be adopted by the city council at a regular council meeting. A supplemental budget greater than 10% of a fund's original budget requires hearings before the public, publication in newspapers, and approval by the city council.

Original and supplemental budgets may be modified by the use of appropriation transfers between the levels of control. Such transfers require approval by the city council. During the year, there were no supplemental budgets. The City does not use encumbrances and appropriations lapse at year-end.

Budget amounts shown in the financial statements reflect the original budget amounts.

**G. Assets, Liabilities, Deferred Inflows/Outflows of Resources and Net Position/Fund Balance**

**1. Cash and Cash Equivalents**

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

**2. Investments**

State statutes authorize the government to invest in legally issued general obligations of the United States, the agencies and instrumentalities of the United States and the states of Oregon, Washington, Idaho, or California, certain interest-bearing bonds, time deposit open accounts, certificates of deposit, and savings accounts in banks, mutual savings banks, and savings and loan associations that maintain a head office or a branch in this state in the capacity of a bank, mutual savings bank, or savings and loan association, and share accounts and savings accounts in credit unions in the name of, or for the benefit of, a member of the credit union pursuant to a plan of deferred compensation.

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**3. Capital Assets**

Capital assets resulting from cash transactions, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost where no historical records exist. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Major capital outlays for capital assets and improvements are capitalized as projects are constructed.

Land and construction in progress are not depreciated. Property, plant, and equipment of the City are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Vehicles and equipment	3-20
Water system	5-50
Waterfront park and city park	7-30
Water source and system improvements	10-50
Infrastructure	15-40
Stormwater drainage system	15-40
Buildings	40

**4. Long-Term Obligations**

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations arising from cash basis transactions are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bond using the bonds outstanding method. Bonds payable are reported net of the applicable bond premium or discount.

Management has determined that the bonds outstanding method approximates the effective interest method. In the fund financial statements, governmental fund types recognize bond premiums, discounts, and issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources while discounts on debt issuance are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

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**5. Net Position Flow Assumption**

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government’s policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

**6. Fund Balance Flow Assumption**

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned, fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government’s policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

**7. Fund Balance Policies**

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority. The City council is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The City council (council) has by resolution authorized the department managers to assign fund balance. The council may assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year’s appropriated budget. Unlike commitments, assignments generally only exist temporarily.

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In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

The City reports fund equity in accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The following classifications describe the relative strength of the spending constraints:

- Nonspendable fund balance - amounts that are in nonspendable form (such as inventory) or are required to be maintained intact.
- Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- Committed fund balance - amounts constrained to specific purposes by the City itself, using its highest level of decision-making authority (i.e. board of directors). To be reported as committed, amounts cannot be used for any other purpose unless the City takes the same highest level action to remove or change the constraint.
- Assigned fund balance - amounts that City intends to use for a specific purpose. Intent can be expressed by the board of directors or by an official or body to which the board of directors delegates authority.
- Unassigned fund balance - amounts that are available for any purpose. Positive amounts are reported only in the General Fund.

The City has not formally adopted a minimum fund balance policy.

**H. Revenues and Expenditures/Expenses**

**1. Program Revenues**

Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes and other intentionally dedicated resources are reported as general revenues rather than as program revenues.

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**2. Property Taxes**

Property taxes attach as an enforceable lien on real property and are levied as of July 1<sup>st</sup>. The tax levy is divided into two billings: the first billing (mailed on July 1) is an estimate of the current year's levy based on prior year's taxes; the second billing (mailed on January 1) reflects adjustments to the current year's actual levy. The billings are considered past due 15 days after the respective billing date, at which time the applicable property is subject to lien, and penalties and interest are assessed.

Under state law, county governments are responsible for extending authorized property tax levies, computing tax rates, billing and collecting all property taxes, and making periodic remittances of collection to entities levying taxes. Property taxes are levied and become a lien as of July 1 on property values assessed as of June 30. Property taxes are payable in three installments, which are due on November 15, February 15, and May 15.

**3. Proprietary Funds Operating and Nonoperating Revenues and Expenses**

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary fund's principal ongoing operations. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues not meeting this definition are reported as nonoperating revenues and expenses.

**I. Use of Estimates**

The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

**II. DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS**

**A. Cash Deposits with Financial Institutions**

The City of Wheeler maintains a cash and cash equivalents pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the fund financial statements as cash and cash equivalents. Additionally, several funds held separate cash accounts. Interest earned on pooled cash and investments is allocated to participating funds based upon their combined cash and investment balances.

Investments, including amounts held in pooled cash and investments, are stated at fair value. In accordance with Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*, investments with a remaining maturity of more than one year at the time of purchase are stated at fair value.

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The City participates in an external investment pool (State of Oregon Local Government Investment Pool). The Pool is not registered with the U.S. Securities and Exchange Commission as an investment company.

The State's investment policies are governed by the Oregon Revised Statutes (ORC) and the Oregon Investment Council (OIC). The State Treasurer is the investment officer for the OIC and is responsible for all funds in the State Treasury. These funds are invested exercising reasonable care, skill, and caution. Investments in the Pool are further governed by portfolio guidelines issued by the Oregon Short-Term Fund Board, which established diversification percentages and specifies the types and maturities of investments.

The portion of the external investment pool which belongs to local government investment participants is reported in an Investment Trust Fund in the State's Comprehensive Annual Financial Report (CAFR). A copy of the State's CAFR may be obtained at the Oregon State Treasury, 350 Winter St. N.E., Salem, Oregon 97310-0840.

Fair Value Measurement

Fair value is defined as the price that would be received to sell an asset or price paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Observable inputs are developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are developed based on the best information available about the assumptions market participants would use in pricing the asset. The classification of securities within the fair value hierarchy is based on the activity level in the market for the security type and the inputs used to determine their fair value, as follows:

- *Level 1* - Unadjusted quoted prices for identical investments in active markets.
- *Level 2* - Observable inputs other than quoted market prices; and,
- *Level 3* - Unobservable inputs.

There were no transfers of assets or liabilities among the three levels of the fair value hierarchy for the year ended June 30, 2020.

Fair values of assets measured on a recurring basis at June 30, 2020 are as follows:

Investments	<u>Level 2</u>
Oregon Local Government Investment Pool	\$ <u>792,174</u>

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Credit Risk

Oregon statutes authorize the City to invest in obligations of the U.S. Treasury and U.S. agencies, bankers' acceptances, repurchase agreements, commercial paper rated A-1 by Standard & Poor's Corporation or P-1 by Moody's Commercial Paper Record, and the Local Government Investment Pool. The City has not adopted an investment policy regarding credit risk; however, investments comply with state statutes.

Investments

As of June 30, 2020, the City had the following investments:

	<u>Credit Quality</u> <u>Rating</u>	<u>Maturities</u>	<u>Fair Value</u>
Oregon Local Government Investment Pool	Unrated	-	<u>\$ 792,174</u>

Interest Rate Risk

The City does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increases in interest rates.

Concentration of Credit Risk

The City does not have a formal policy that places a limit on the amount that may be invested in any one insurer. 100 percent of the City's investments are in the Oregon Local Government Investment Pool.

Custodial Credit Risk - Investments

This is the risk that, in the event of the failure of a counterparty, the City will not be able to recover the value of its investments that are in the possession of an outside party. The City does not have a policy that limits the amount of investments that can be held by counterparties.

Custodial Credit Risk - Deposits

This is the risk that, in the event of a bank failure, the City's deposits may not be returned. All City deposits not covered by Federal Depository Insurance Corporation (FDIC) insurance are covered by the Public Funds Collateralization Program (PFCP) of the State of Oregon, organized in accordance with ORS 295. The PFCP is a shared liability structure for participating bank depositories. Barring any exceptions, a bank depository is required to pledge collateral valued at a minimum of 10% of their quarter-end public fund deposits if they are considered well capitalized, 25% of their quarter-end public fund deposits if they are considered adequately capitalized, or 110% of their quarter-end public fund deposits if they are considered undercapitalized or assigned to pledge 110% by the Office of the State Treasurer.

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In the event of a bank failure, the entire pool of collateral pledged by all qualified Oregon public funds bank depositories is available to repay deposits of public funds of government entities. The City holds accounts at Columbia Bank, for which deposits are insured by the FDIC up to \$250,000. At June 30, 2020, the City had deposits of \$43,131 fully insured by the FDIC.

Deposits

The City's deposits and investments at June 30, 2020 are as follows:

Checking accounts	\$ 24,809
Total investments	<u>792,174</u>
Total deposits and investments	<u>\$ 816,983</u>

Cash and investments by fund:

Governmental activities - unrestricted	
General Fund	\$ 204,155
Building Reserve Fund	94,819
Nonmajor governmental funds	<u>38,356</u>
Total governmental activities - unrestricted	<u>337,330</u>
Business-type activities - unrestricted	
Water Fund	112,343
Stormwater Drainage Fund	<u>11,574</u>
Total business-type activities - unrestricted	<u>123,917</u>
Governmental activities - restricted	
General Fund	18,315
Street Fund	71,720
Nonmajor governmental funds	<u>77,406</u>
Total governmental activities - restricted	<u>167,441</u>
Business-type activities - restricted	
Water Capital Improvement Fund	129,399
Water Debt Service Fund	30,953
Stormwater Capital Improvement Fund	<u>27,943</u>
Total business-type activities - restricted	<u>188,295</u>
Total cash and investments	<u>\$ 816,983</u>



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Restricted cash is for future street expenditures, reserves for future capital expenditures, and future payments of principal and interest and long-term debt.

**B. Capital Assets**

Capital asset activity resulting from modified cash basis transactions for the year ended June 30, 2020 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities				
Capital assets not being depreciated				
Land	\$ 186,519	\$ -	\$ -	\$ 186,519
Capital assets being depreciated				
Buildings	85,260	-	-	85,260
Vehicles and equipment	119,976	-	-	119,976
Waterfront park and city park	126,103	-	-	126,103
Infrastructure	<u>1,002,144</u>	<u>-</u>	<u>-</u>	<u>1,002,144</u>
Total capital assets being depreciated	<u>1,333,483</u>	<u>-</u>	<u>-</u>	<u>1,333,483</u>
Less accumulated depreciation for				
Buildings	(64,033)	(858)	-	(64,891)
Vehicles and equipment	(115,583)	(2,661)	-	(118,244)
Waterfront park and city park	(95,780)	(5,060)	-	(100,840)
Infrastructure	<u>(328,605)</u>	<u>(25,880)</u>	<u>-</u>	<u>(354,485)</u>
Total accumulated depreciation	<u>(604,001)</u>	<u>(34,459)</u>	<u>-</u>	<u>(638,460)</u>
Total capital assets being depreciated, net	<u>729,482</u>	<u>(34,459)</u>	<u>-</u>	<u>695,023</u>
Governmental activities capital assets, net	<u>\$ 916,001</u>	<u>\$ (34,459)</u>	<u>\$ -</u>	<u>\$ 881,542</u>

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	Beginning Balance	Increases	Decreases	Ending Balance
Business-type activities				
Capital assets not being depreciated				
Well site land	\$ 31,515	\$ -	\$ -	\$ 31,515
Capital assets being depreciated				
Water system	205,323	-	-	205,323
Water source and system improvements	2,570,618	-	-	2,570,618
Stormwater drainage system	34,622	-	-	34,622
Vehicles and equipment	25,375	-	-	25,375
Total capital assets being depreciated	2,835,938	-	-	2,835,938
Less accumulated depreciation for				
Water system	(175,652)	(982)	-	(176,634)
Water source and system improvements	(810,324)	(51,954)	-	(862,278)
Stormwater drainage system	(10,094)	(995)	-	(11,089)
Vehicles and equipment	(23,807)	(589)	-	(24,396)
Total accumulated depreciation	(1,019,877)	(54,520)	-	(1,074,397)
Total capital assets being depreciated, net	1,816,061	(54,520)	-	1,761,541
Business-type activities capital assets, net	\$1,847,576	\$ (54,520)	\$ -	\$1,793,056

Capital assets are reported on the statement of net position as follows:

	Capital Assets	Accumulated Depreciation	Net Capital Assets
Governmental activities			
Land	\$ 186,519	\$ -	\$ 186,519
Buildings	85,260	(64,891)	20,369
Vehicles and equipment	119,976	(118,244)	1,732
Waterfront park and city park	126,103	(100,840)	25,263
Infrastructure	1,002,144	(354,485)	647,659
Total governmental activities capital assets	1,520,002	(638,460)	881,542

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	Capital Assets	Accumulated Depreciation	Net Capital Assets
Business-type activities			
Well site land	\$ 31,515	\$ -	\$ 31,515
Water system	205,323	(176,634)	28,689
Water source and system improvements	2,570,618	(862,278)	1,708,340
Stormwater drainage system	34,622	(11,089)	23,533
Vehicles and equipment	25,375	(24,396)	979
Total business-type activities capital assets	2,867,453	(1,074,397)	1,793,056
Total capital assets	\$ 4,387,455	\$ (1,712,857)	\$ 2,674,598

Depreciation expense was charged to functions/ programs of the City as follows:

Governmental activities		
Unallocated depreciation		\$ 34,459
Business-type activities		
Water		\$ 54,520

**C. Interfund Transfers**

Interfund transfers during the year consisted of:

	Transfers in:					
	Building Reserve Fund	Nonmajor Governmental Funds	Water Capital Improv Fund	Water Debt Service Fund	Stormwater Drainage Fund	Totals
Transfers out:						
Governmental activities						
General Fund	\$ -	\$ 11,000	\$ -	\$ 3,000	\$ -	\$ 14,000
Street Fund	-	5,000	-	-	-	5,000
Business-type activities						
Water Operating Fund	500	1,500	2,000	-	4,000	8,000
Water Capital Improv	-	500	-	-	-	500
	\$ 500	\$ 18,000	\$ 2,000	\$ 3,000	\$ 4,000	\$ 27,500

The principal purpose of the interfund transfers was to transfer resources into reserve funds for future expenses.

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**D. Long-Term Liabilities**

**1. Changes in Long-Term Liabilities**

The following is a summary of long-term liabilities arising from cash transactions for the year:

	Interest Rate	Original Amount	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental activities							
OECD note payable	5.46%	\$ 98,438	\$ 47,309	-	\$ 4,873	\$ 42,436	\$ 5,140
Business-type activities							
GO Water Bond No. 1	4.38%	\$ 505,400	\$ 349,232	-	\$ 11,700	\$ 337,532	\$ 12,212
GO Water Bond No. 2	4.38%	442,000	306,047	-	10,204	295,843	10,651
GO Water Bond No. 3	4.38%	208,900	144,574	-	4,827	139,747	5,038
		<u>\$ 1,156,300</u>	<u>\$ 799,853</u>	<u>-</u>	<u>\$ 26,731</u>	<u>\$ 773,122</u>	<u>\$ 27,901</u>

**2. Governmental Activity OECD Note Payable**

The OECD Note Payable was signed June 4, 2002, the proceeds of which were used to fund the Downtown Sidewalk Improvement Project, which is pledged as collateral. Interest is fixed at 5.46%. Principal and interest payments are due annually on December 1. The Street LID Fund is used to liquidate the debt related to the note payable.

**3. Business-Type Activity General Obligation Bonds**

General obligation bonds are direct obligations that pledge the full faith and credit of the City and are payable from ad valorem debt service levy proceeds. The City issues general obligation bonds for infrastructure. The City's outstanding general obligation bonds represent funding primarily for water utilities. The bonds contain restrictive covenants, requiring repayments from ad valorem taxes and revenues from the project. On April 28, 2004, the City issued general obligation water bonds in the amount of \$1,156,300 and satisfied interim financing debt. Interest is fixed at 4.375%. Principal and interest payments are due each April. The Water Debt Service Fund is used to liquidate debt related to the bonds. If the City is unable to make payment, the bonds contains an event of default; the government may declare the entire unpaid principal balance and all unpaid accrued interest immediately due.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

**4. Governmental Activity Future Maturities of Long-Term Debt**

Year Ending June 30	Note Payable	
	Principal	Interest
2021	\$ 5,140	\$ 2,317
2022	5,420	2,036
2023	5,716	1,741
2024	6,028	1,428
2025	6,357	1,100
2026-2028	13,775	1,139
	<u>\$ 42,436</u>	<u>\$ 9,761</u>

**5. Business-Type Activity Future Maturities of Long-Term Liabilities**

Year Ending June 30	GO Bonds No. 1-3	
	Principal	Interest
2021	\$ 27,901	\$ 33,824
2022	29,121	32,604
2023	30,395	31,330
2024	31,726	29,999
2025	33,113	28,612
2026-2030	188,608	120,017
2031-2035	233,637	74,989
2036-2039	198,621	20,428
	<u>\$ 773,122</u>	<u>\$ 371,803</u>

**6. Legal Debt Limit**

The City's legal annual debt service limit (as defined by Oregon Revised Statute 478.410) as of June 30, 2020, was approximately \$2,201,490. The City's legal debt service limit is 3.00% of the real market value of property within the City.

**7. Interest Expense**

Interest expense was charged to functions/programs of the City as follows:

Governmental activities	
Interest on long-term debt	<u>\$ 2,583</u>
Business-type activities	
Water	<u>\$ 34,993</u>

**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

**E. Constraints on Fund Balances**

Constraints on fund balances are as follows:

	General Fund	Street Fund	Building Reserve Fund	Nonmajor Governmental Funds	Total Governmental Funds
Fund balances					
Restricted for:					
Tourism	\$ 18,315	\$ -	\$ -	\$ -	\$ 18,315
Debt service	-	-	-	44,442	44,442
Streets and roads	-	71,720	-	-	71,720
Committed to:					
Park needs	-	-	-	32,964	32,964
Building needs	-	-	94,819	-	94,819
Equipment needs	-	-	-	38,356	38,356
Unassigned	201,518	-	-	-	201,518
Total fund balances	<u>\$ 219,833</u>	<u>\$ 71,720</u>	<u>\$ 94,819</u>	<u>\$ 115,762</u>	<u>\$ 502,134</u>

**III. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**A. Excess of Expenditures over Appropriations**

During the year ended June 30, 2020, the City expended funds in excess of amounts appropriated as follows:

Fund	Function	Appropriations	Expenditures	Excess
General	Capital outlay	\$ -	\$ 1,279	\$ 1,279
Street	Personnel services	24,302	27,079	2,777
Park	Personnel services	14,584	16,411	1,827
PW Equipment Reserve	Capital outlay	-	3,313	3,313
Water	Personnel services	34,018	37,633	3,615
Stormwater Drainage	Personnel services	24,302	26,887	2,585

**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

**IV. OTHER INFORMATION**

**A. Risk Management**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the City carries commercial insurance. There was no significant reduction in insurance coverage from the previous year. There were no insurance settlements exceeding insurance coverage in any of the past three years.

**B. Retirement Plans**

**1. Oregon Public Employees Retirement System**

*General Information about the Pension Plan*

Name of Pension Plan

The Oregon Public Employees Retirement System (PERS) consists of a single cost-sharing multiple-employer defined benefit plan.

Description of Benefit Terms

*Plan Benefits – PERS Pension (Chapter 238)*

Plan benefits of the System are established by the legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A

*PERS Pension*

The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.

*Pension Benefits*

The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefit results.

*Death Benefits*

Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest).

**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following conditions are met:

- Member was employed by a PERS employer at the time of death
- Member died within 120 days after termination of PERS-covered employment
- Member died as a result of injury sustained while employed in a PERS-covered job, or
- Member was on an official leave of absence from a PERS-covered job at the time of death

*Disability Benefits*

A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for a either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining monthly benefit.

*Benefit Changes after Retirement*

Members may choose to continue participation in a variable equities investment account after retiring and may experience annual benefit fluctuations due to changes in the market value of equity investments. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes. The cap on the COLA in fiscal year 2015 and beyond will vary based on the amount of the annual benefit, in accordance with *Moro* decision.

OPSRP Pension Program (OPSRP DB)

*Pension Benefits*

The ORS Chapter 238A Defined Benefit Pension Program provides benefits to members hired on or after August 29, 2003. This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age: police and fire - 1.8 percent is multiplied by the number of years of service and the final average salary.

Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement. General Service: 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit. A member of the pension program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which the termination becomes effective.



**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

*Death Benefits*

Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse receives for life 50 percent of the pension that would otherwise have been paid to the deceased member.

*Disability Benefits*

A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

*Benefit Changes After Retirement*

Under ORS 238A.210 monthly benefits are adjusted annually through cost-of-living changes. The cap on the COLA in fiscal year 2015 and beyond will vary based on the amount of the annual benefit, in accordance with *Moro* decision.

Contributions

PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. This funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2017 actuarial valuation, which became effective July 1, 2019. The State of Oregon and certain schools, community colleges, and political subdivisions have made unfunded actuarial liability payments, and their rates have been reduced.

Employer contributions for the year ended June 30, 2020 were \$34,774.

Pension Plan Comprehensive Annual Financial Report (CAFR)

Oregon PERS produces an independently audited CAFR which can be found at: <https://www.oregon.gov/pers/Documents/Financials/CAFR/2019-CAFR.pdf>.

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position of Oregon PERS and additions to/deductions from Oregon PERS' fiduciary net position have been determined on the same basis as they are reported by Oregon PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

Actuarial Valuations

The employer contribution rates effective July 1, 2019, through June 30, 2021, were set using the entry age normal actuarial cost method. For the Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (2) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 20 years.

For the OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an actuarially determined amount for funding a disability benefit component, and (c) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial liabilities being amortized over 16 years.

Actuarial Methods and Assumptions:

Valuation Date	December 31, 2017
Measurement Date	June 30, 2019
Experience Study	2016, published July 26, 2017
<i>Actuarial Assumptions:</i>	
Actuarial Cost Method	Entry age normal
Inflation Rate	2.50 percent
Long-term Expected Rate of Return	7.20 percent
Discount Rate	7.20 percent
Projected Salary Increases	3.50 percent
Cost of living adjustment (COLA)	Blend of 2.00% COLA and graded COLA (1.25%/.15%) in accordance with <i>Moro</i> decision; blend based on service.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

Mortality	<p><b>Health retirees and beneficiaries:</b> RP-2014 healthy annuitant, sex-distinct, generational with Unisex, Social Security Data Scale, with collar adjustments and set-backs as described in the valuation.</p> <p><b>Active members:</b> RP-2014 Employees, sex-distinct, generational with Unisex, Social Security Data Scale, with collar adjustments and set-backs as described in the valuation.</p> <p><b>Disabled retirees:</b> RP-2014 Disabled retirees, sex-distinct, generational with Unisex, Social Security Data Scale.</p>
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Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of events far into the future.

Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The methods and assumptions shown above are on the 2016 Experience Study, which reviewed experience for the four-year period ended December 31, 2016.

Discount Rate

The discount rate used to measure the total pension liability was 7.20 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Long-Term Expected Rate of Return

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in July 2017 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. Each asset class assumption is based on a consistent set of underlying assumptions and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

For more information on the Plan’s portfolio, assumed asset allocation, and the long-term expected rate of return for each major asset class, calculated using both arithmetic and geometric means, see PERS’ audited financial statements at:

<https://www.oregon.gov/pers/Documents/Financials/CAFR/2019-CAFR.pdf>

<u>Asset Class</u>	<u>Low Range</u>	<u>High Range</u>	<u>OIC Target</u>
Cash	0.0%	3.0%	0.0%
Debt Securities	15.0%	25.0%	20.0%
Public Equity	32.5%	42.5%	37.5%
Private Equity	13.5%	21.5%	17.5%
Real Estate	9.5%	15.5%	12.5%
Alternative Equity	0.0%	12.5%	12.5%
Opportunity Portfolio	0.0%	3.0%	0.0%
Total			100.0%

**C. Individual Account Program (IAP)**

*Plan Description*

Employees of the City are provided with pensions through OPERS. All the benefits of OPERS are established by the Oregon legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003. Chapter 238A created the Oregon Public Service Retirement Plan (OPSRP), which consists of the Defined Benefit Pension Program and the Individual Account Program (IAP). Membership includes public employees hired on or after August 29, 2003. PERS members retain their existing defined benefit plan accounts, but member contributions are deposited into the member’s IAP account. OPSRP is part of OPERS and is administered by the OPERS Board.

*Pension Benefits*

Participants in OPERS defined benefit pension plans also participate in their defined contribution plan. An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established.

**CITY OF WHEELER**  
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NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies.

Upon retirement, a member of the OPSRP IAP may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

*Death Benefits*

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

*Contributions*

Member contributions are set by statute at 6 percent of salary and are remitted by participating employers. The contributions are either deducted from member salaries or paid by the employers on the members' behalf. As permitted, the City has opted to pick-up the contributions on behalf of its employees.

*Actuarial Methods and Assumptions*

Assets are valued at their market value. Gains and losses between odd-year valuations are amortized as a level percentage of combined valuation payroll over 20 years from the odd-year valuation in which they are first recognized. The assumed rate of return on investments is 7.2% compounded annually. The assumed consumer price inflation rate used is 2.5% per year.

Additional disclosures related to Oregon PERS not applicable to specific employers are available by contacting PERS at the following address: PO Box 23700 Tigard, OR 97281-3700, or can be found at:

<https://www.oregon.gov/pers/Documents/Financials/CAFR/2019-CAFR.pdf>.

**D. New Pronouncements**

The Governmental Accounting Standards Board (GASB) issued [Statement No. 95](#), *Postponement of the Effective Dates of Certain Authoritative Guidance*. The Statement is intended to provide relief to governments and other stakeholders in light of the COVID-19 pandemic.

**CITY OF WHEELER**  
**Tillamook County, Oregon**

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2020

The guidance postpones by one year the effective dates of certain provisions in the pronouncements as follows:

GASB Statement No. 84, *Fiduciary Activities* – This statement established criteria and guidance for identifying fiduciary activities of all state and local governments for accounting and financial reporting purposes, as well as the reporting requirements for these fiduciary funds.

GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Borrowing and Direct Placements* – This statement addresses the information that is disclosed in the notes to government financial statements related to debt, including borrowing and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.

The Statement postpones the effective dates of the following pronouncements by 18 months:

GASB Statement No. 87, *Leases* – This statement addresses the accounting and financial reporting for leases by governments, requiring recognition of certain lease assets and liabilities for leases that were previously classified as operating leases.

The City will implement applicable new GASB pronouncements no later than the required fiscal year. Management has not determined the effect on the financial statements for implementing any of the above pronouncements.

The GASB provides other COVID-19 related resources on its website:  
<https://www.gasb.org/COVID19>.

**E. Subsequent Events**

Management has evaluated subsequent events through December 29, 2020, which was the date that the financial statements were available to be issued.

## **SUPPLEMENTARY INFORMATION**

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
 BUDGET AND ACTUAL

GENERAL FUND

For the Year Ended June 30, 2020

	<u>Original and Final Budget</u>	<u>Variance with Final Budget Over (Under)</u>	<u>Actual Cash Basis</u>
<b>REVENUES</b>			
Property taxes	\$ 109,400	\$ 9,383	\$ 118,783
Charges for services	74,600	1,000	75,600
Licenses, fees, and permits	14,730	(8,695)	6,035
State liquor taxes	6,300	126	6,426
State cigarette and marijuana taxes	6,000	(5,554)	446
State revenue sharing	5,000	352	5,352
Short-term rental tax	37,000	19,081	56,081
Excise tax	-	6,947	6,947
Fines and forfeitures	17,250	(3,143)	14,107
Investment earnings	1,500	2,566	4,066
Miscellaneous	150	271	421
	<u>271,930</u>	<u>22,334</u>	<u>294,264</u>
<b>EXPENDITURES</b>			
Current			
Personnel services	166,002	(13,374)	152,628
Materials and services	91,375	(14,211)	77,164
Capital outlay	-	1,279	1,279
Contingency	167,941	(167,941)	-
	<u>425,318</u>	<u>(194,247)</u>	<u>231,071</u>
Excess (deficiency) of revenues over (under) expenditures	(153,388)	216,581	63,193
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers out	(14,000)	-	(14,000)
Net change in fund balance	(167,388)	216,581	49,193
Fund balance - beginning	167,388	3,252	170,640
Fund balance - ending	<u>\$ -</u>	<u>\$ 219,833</u>	<u>\$ 219,833</u>



**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
 BUDGET AND ACTUAL

STREET FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual Cash Basis
<b>REVENUES</b>			
Property taxes	\$ -	\$ -	\$ -
Grants and contributions	130,000	(116,112)	13,888
Highway taxes	27,500	831	28,331
Franchise fees	13,000	2,201	15,201
Licenses and permits	1,635	(154)	1,481
Investment earnings	1,100	301	1,401
Miscellaneous	50	5	55
Total revenues	173,285	(112,928)	60,357
<b>EXPENDITURES</b>			
Current			
Personnel services	24,302	2,777	27,079
Materials and services	23,810	(8,999)	14,811
Capital outlay	150,000	(137,200)	12,800
Contingency	39,657	(39,657)	-
Total expenditures	237,769	(183,079)	54,690
Excess (deficiency) of revenues over (under) expenditures	(64,484)	70,151	5,667
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers out	(5,000)	-	(5,000)
Net change in fund balance	(69,484)	70,151	667
Fund balance - beginning	69,484	1,569	71,053
Fund balance - ending	\$ -	\$ 71,720	\$ 71,720

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
 BUDGET AND ACTUAL

BUILDING RESERVE FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual Cash Basis
<b>REVENUES</b>			
Grants and contributions	\$ 7,000	\$ (7,000)	\$ -
Investment earnings	1,800	174	1,974
Miscellaneous	500	71	571
Total revenues	9,300	(6,755)	2,545
<b>EXPENDITURES</b>			
Current			
Materials and services	24,500	(24,500)	-
Capital outlay	44,500	(44,500)	-
Other	32,530	(32,530)	-
Total expenditures	101,530	(101,530)	-
Excess (deficiency) of revenues over (under) expenses	(92,230)	94,775	2,545
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	500	-	500
Net change in fund balance	(91,730)	94,775	3,045
Fund balance - beginning	91,730	44	91,774
Fund balance - ending	\$ -	\$ 94,819	\$ 94,819

**COMBINING AND INDIVIDUAL FUND  
STATEMENTS AND SCHEDULES**

**CITY OF WHEELER**  
**Tillamook County, Oregon**

COMBINING BALANCE SHEET - MODIFIED CASH BASIS

NONMAJOR GOVERNMENTAL FUNDS

June 30, 2020

	Special Revenue Park Fund	Debt Service Street LID Fund	Capital Projects Public Works Equipment Reserve	Total Nonmajor Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 32,964	\$ 44,442	\$ 38,356	\$ 115,762
<b>FUND BALANCES</b>				
Restricted	-	44,442	-	44,442
Committed	32,964	-	38,356	71,320
Total fund balances	\$ 32,964	\$ 44,442	\$ 38,356	\$ 115,762

**CITY OF WHEELER**  
**Tillamook County, Oregon**

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES - MODIFIED CASH BASIS

NONMAJOR GOVERNMENTAL FUNDS

For the Year Ended June 30, 2020

	Special Revenue <u>Park Fund</u>	Debt Service <u>Street LID Fund</u>	Capital Projects <u>Public Works Equipment Reserve</u>	Total Nonmajor Governmental Funds
<b>REVENUES</b>				
Charges for services	\$ -	\$ 25,119	\$ -	\$ 25,119
Grants and contributions	7,128	-	-	7,128
Investment earnings	580	763	801	2,144
Miscellaneous	33	-	-	33
Total revenues	<u>7,741</u>	<u>25,882</u>	<u>801</u>	<u>34,424</u>
<b>EXPENDITURES</b>				
Current				
Parks and recreation	23,880	-	-	23,880
Debt service	-	7,456	-	7,456
Capital outlay	-	-	3,313	3,313
Total expenditures	<u>23,880</u>	<u>7,456</u>	<u>3,313</u>	<u>34,649</u>
Excess (deficiency) of revenues over (under) expenditures	(16,139)	18,426	(2,512)	(225)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	<u>14,000</u>	<u>3,000</u>	<u>1,000</u>	<u>18,000</u>
Net change in fund balance	(2,139)	21,426	(1,512)	17,775
Fund balances - beginning	<u>35,103</u>	<u>23,016</u>	<u>39,868</u>	<u>97,987</u>
Fund balances - ending	<u>\$ 32,964</u>	<u>\$ 44,442</u>	<u>\$ 38,356</u>	<u>\$ 115,762</u>

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
 BUDGET AND ACTUAL

PARK FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual Cash Basis
<b>REVENUES</b>			
Property taxes	\$ -	\$ -	\$ -
Grants and contributions	3,050	4,078	7,128
Investment earnings	600	(20)	580
Miscellaneous	250	(217)	33
Total revenues	3,900	3,841	7,741
<b>EXPENDITURES</b>			
Current			
Personnel services	14,584	1,827	16,411
Materials and services	18,460	(10,991)	7,469
Contingency	21,356	(21,356)	-
Total expenditures	54,400	(30,520)	23,880
Excess (deficiency) of revenues over (under) expenditures	(50,500)	34,361	(16,139)
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	14,000	-	14,000
Net change in fund balance	(36,500)	34,361	(2,139)
Fund balance - beginning	36,500	(1,397)	35,103
Fund balance - ending	\$ -	\$ 32,964	\$ 32,964

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
 BUDGET AND ACTUAL

STREET LID FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual Cash Basis
<b>REVENUES</b>			
Charges for services	\$ 4,084	\$ 21,035	\$ 25,119
Investment earnings	<u>500</u>	<u>263</u>	<u>763</u>
Total revenues	<u>4,584</u>	<u>21,298</u>	<u>25,882</u>
<b>EXPENDITURES</b>			
Debt service	<u>7,457</u>	<u>(1)</u>	<u>7,456</u>
Excess (deficiency) of revenues over (under) expenditures	(2,873)	21,299	18,426
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	<u>-</u>	<u>3,000</u>	<u>3,000</u>
Net change in fund balance	(2,873)	24,299	21,426
Fund balance - beginning	<u>23,014</u>	<u>2</u>	<u>23,016</u>
Fund balance - ending	<u><u>\$ 20,141</u></u>	<u><u>\$ 24,301</u></u>	<u><u>\$ 44,442</u></u>

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
 BUDGET AND ACTUAL

PUBLIC WORKS EQUIPMENT RESERVE FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual Cash Basis
<b>REVENUES</b>			
Investment earnings	\$ 650	\$ 151	\$ 801
<b>EXPENDITURES</b>			
Current			
Materials and services	7,500	(7,500)	-
Capital outlay	-	3,313	3,313
Total expenditures	7,500	(4,187)	3,313
Excess (deficiency) of revenues over (under) expenses	(6,850)	4,338	(2,512)
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	1,000	-	1,000
Net change in fund balance	(5,850)	4,338	(1,512)
Fund balance - beginning	39,850	18	39,868
Fund balance - ending	\$ 34,000	\$ 4,356	\$ 38,356



**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION -  
 BUDGET AND ACTUAL

WATER OPERATING FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual		
			Budget Basis	Modified Cash Basis	
<b>REVENUES</b>					
Water charges	\$ 179,200	\$ (15,796)	\$ 163,404	\$ -	\$ 163,404
Investment earnings	950	1,316	2,266	-	2,266
Miscellaneous	100	(23)	77	-	77
Total revenues	<u>180,250</u>	<u>(14,503)</u>	<u>165,747</u>	<u>-</u>	<u>165,747</u>
<b>EXPENSES</b>					
Current					
Personnel services	34,018	3,615	37,633	-	37,633
Materials and services	101,382	(28,966)	72,416	-	72,416
Contingency	89,750	(89,750)	-	-	-
Depreciation	-	-	-	53,524	53,524
Total expenses	<u>225,150</u>	<u>(115,101)</u>	<u>110,049</u>	<u>53,524</u>	<u>163,573</u>
Excess (deficiency) of revenues over (under) expenses	(44,900)	100,598	55,698	(53,524)	2,174
<b>OTHER FINANCING</b>					
<b>SOURCES (USES)</b>					
Transfers in	-	-	-	26,731	26,731
Transfers out	<u>(8,000)</u>	<u>-</u>	<u>(8,000)</u>	<u>-</u>	<u>(8,000)</u>
Total other financing sources (uses)	<u>(8,000)</u>	<u>-</u>	<u>(8,000)</u>	<u>26,731</u>	<u>18,731</u>
Net change in fund balance	(52,900)	100,598	47,698	(26,793)	20,905
Net position - beginning	<u>52,900</u>	<u>-</u>	<u>64,645</u>	<u>1,023,194</u>	<u>1,087,839</u>
Net position - ending	<u>\$ -</u>	<u>\$ 100,598</u>	<u>\$ 112,343</u>	<u>\$ 996,401</u>	<u>\$ 1,108,744</u>

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION -  
 BUDGET AND ACTUAL

WATER CAPITAL IMPROVEMENT FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual		
			Budget Basis	Adjustments	Modified Cash Basis
<b>REVENUES</b>					
Water charges	\$ 12,500	\$ (12,500)	\$ -	\$ -	\$ -
System development charges	7,340	(7,340)	-	-	-
Investment earnings	2,600	292	2,892	-	2,892
Miscellaneous	100	(100)	-	-	-
Total revenues	<u>22,540</u>	<u>(19,648)</u>	<u>2,892</u>	<u>-</u>	<u>2,892</u>
<b>EXPENSES</b>					
Current					
Materials and services	69,455	(55,495)	13,960	-	13,960
Capital outlay	42,500	(42,500)	-	-	-
Contingency	51,000	(51,000)	-	-	-
Total expenses	<u>162,955</u>	<u>(148,995)</u>	<u>13,960</u>	<u>-</u>	<u>13,960</u>
Excess (deficiency) of revenues over (under) expenses	(140,415)	129,347	(11,068)	-	(11,068)
<b>OTHER FINANCING</b>					
<b>SOURCES (USES)</b>					
Transfers in	2,000	-	2,000	-	2,000
Transfers out	<u>(500)</u>	<u>-</u>	<u>(500)</u>	<u>-</u>	<u>(500)</u>
Total other financing sources (uses)	<u>1,500</u>	<u>-</u>	<u>1,500</u>	<u>-</u>	<u>1,500</u>
Net change in fund balance	(138,915)	129,347	(9,568)	-	(9,568)
Net position - beginning	<u>138,915</u>	<u>-</u>	<u>138,967</u>	<u>-</u>	<u>138,967</u>
Net position - ending	<u>\$ -</u>	<u>\$ 129,347</u>	<u>\$ 129,399</u>	<u>\$ -</u>	<u>\$ 129,399</u>

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION -  
 BUDGET AND ACTUAL

WATER DEBT SERVICE FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual		
			Budget Basis	Modified Cash Basis	
<b>REVENUES</b>					
Property taxes	\$ 58,800	\$ 2,569	\$ 61,369	\$ -	\$ 61,369
Investment earnings	800	(93)	707	-	707
Total revenues	<u>59,600</u>	<u>2,476</u>	<u>62,076</u>	<u>-</u>	<u>62,076</u>
<b>EXPENSES</b>					
Debt service	<u>61,725</u>	<u>-</u>	<u>61,725</u>	<u>(26,731)</u>	<u>34,994</u>
Excess (deficiency) of revenues over (under) expenses	(2,125)	2,476	351	26,731	27,082
<b>OTHER FINANCING</b>					
<b>SOURCES (USES)</b>					
Transfers in	3,000	-	3,000	-	3,000
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>(26,731)</u>	<u>(26,731)</u>
Total other financing sources (uses)	<u>3,000</u>	<u>-</u>	<u>3,000</u>	<u>(26,731)</u>	<u>(23,731)</u>
Net change in fund balance	875	2,476	3,351	-	3,351
Net position - beginning	<u>26,880</u>	<u>-</u>	<u>27,602</u>	<u>-</u>	<u>27,602</u>
Net position - ending	<u>\$ 27,755</u>	<u>\$ 2,476</u>	<u>\$ 30,953</u>	<u>\$ -</u>	<u>\$ 30,953</u>

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION -  
BUDGET AND ACTUAL

STORMWATER DRAINAGE FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual		
			Budget Basis	Adjustments	Modified Cash Basis
<b>REVENUES</b>					
Water charges	\$ 23,550	\$ (8,925)	\$ 14,625	\$ -	\$ 14,625
Franchise fees	13,000	2,201	15,201	-	15,201
Investment earnings	115	119	234	-	234
Miscellaneous	-	55	55	-	55
Total revenues	<u>36,665</u>	<u>(6,550)</u>	<u>30,115</u>	<u>-</u>	<u>30,115</u>
<b>EXPENSES</b>					
Current					
Personnel services	24,302	2,585	26,887	-	26,887
Materials and services	5,300	(3,470)	1,830	-	1,830
Capital outlay	4,500	(115)	4,385	-	4,385
Contingency	14,813	(14,813)	-	-	-
Depreciation	-	-	-	995	995
Total expenses	<u>48,915</u>	<u>(15,813)</u>	<u>33,102</u>	<u>995</u>	<u>34,097</u>
Excess (deficiency) of revenues over (under) expenses	(12,250)	9,263	(2,987)	(995)	(3,982)
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	<u>4,000</u>	-	<u>4,000</u>	-	<u>4,000</u>
Net change in fund balance	(8,250)	9,263	1,013	(995)	18
Net position - beginning	<u>8,250</u>	<u>2,311</u>	<u>10,561</u>	<u>24,528</u>	<u>35,089</u>
Net position - ending	<u>\$ -</u>	<u>\$ 11,574</u>	<u>\$ 11,574</u>	<u>\$ 23,533</u>	<u>\$ 35,107</u>

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION -  
 BUDGET AND ACTUAL

STORMWATER CAPITAL IMPROVEMENT FUND

For the Year Ended June 30, 2020

	Original and Final Budget	Variance with Final Budget Over (Under)	Actual		
			Budget Basis	Adjustments	Modified Cash Basis
<b>REVENUES</b>					
Water charges	\$ 2,426	\$ (2,426)	\$ -	\$ -	\$ -
Grants and contributions	700,000	(700,000)	-	-	-
Investment earnings	400	175	575	-	575
Miscellaneous	10	(10)	-	-	-
Total revenues	<u>702,836</u>	<u>(702,261)</u>	<u>575</u>	<u>-</u>	<u>575</u>
<b>EXPENSES</b>					
Capital outlay	700,000	(700,000)	-	-	-
Contingency	<u>30,186</u>	<u>(30,186)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenses	<u>730,186</u>	<u>(730,186)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over (under) expenses	(27,350)	27,925	575	-	575
Net position - beginning	<u>27,350</u>	<u>18</u>	<u>27,368</u>	<u>-</u>	<u>27,368</u>
Net position - ending	<u>\$ -</u>	<u>\$ 27,943</u>	<u>\$ 27,943</u>	<u>\$ -</u>	<u>\$ 27,943</u>

## **OTHER FINANCIAL SCHEDULES**

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF FUTURE REQUIREMENTS FOR  
RETIREMENT OF LONG-TERM DEBT

June 30, 2020

Fiscal Year	OECD Note Payable			GO Bonds No. 1		
	Principal	Interest	Total	Principal	Interest	Total
2020-2021	\$ 5,140	\$ 2,317	\$ 7,457	\$ 12,212	\$ 14,767	\$ 26,979
2021-2022	5,420	2,036	7,456	12,746	14,233	26,979
2022-2023	5,716	1,741	7,457	13,304	13,675	26,979
2023-2024	6,028	1,428	7,456	13,886	13,093	26,979
2024-2025	6,357	1,100	7,457	14,493	12,486	26,979
2025-2026	6,704	752	7,456	15,128	11,851	26,979
2026-2027	7,071	387	7,458	15,789	11,190	26,979
2027-2028	-	-	-	16,480	10,499	26,979
2028-2029	-	-	-	17,201	9,778	26,979
2029-2030	-	-	-	17,954	9,025	26,979
Thereafter	-	-	-	188,339	41,425	229,764
<b>Total</b>	<b>\$ 42,436</b>	<b>\$ 9,761</b>	<b>\$ 52,197</b>	<b>\$ 337,532</b>	<b>\$ 162,022</b>	<b>\$ 499,554</b>

Fiscal Year	GO Bonds No. 2			GO Bonds No. 3		
	Principal	Interest	Total	Principal	Interest	Total
2020-2021	\$ 10,651	\$ 12,943	\$ 23,594	\$ 5,038	\$ 6,114	\$ 11,152
2021-2022	11,117	12,477	23,594	5,258	5,894	11,152
2022-2023	11,603	11,991	23,594	5,488	5,664	11,152
2023-2024	12,111	11,483	23,594	5,729	5,423	11,152
2024-2025	12,641	10,953	23,594	5,979	5,173	11,152
2025-2026	13,194	10,400	23,594	6,241	4,911	11,152
2026-2027	13,771	9,823	23,594	6,514	4,638	11,152
2027-2028	14,373	9,221	23,594	6,799	4,353	11,152
2028-2029	15,002	8,592	23,594	7,096	4,056	11,152
2029-2030	15,659	7,935	23,594	7,407	3,745	11,152
Thereafter	165,721	36,704	202,425	78,198	17,288	95,486
<b>Total</b>	<b>\$ 295,843</b>	<b>\$ 142,522</b>	<b>\$ 438,365</b>	<b>\$ 139,747</b>	<b>\$ 67,259</b>	<b>\$ 207,006</b>

**AUDIT COMMENTS AND DISCLOSURES REQUIRED BY  
FEDERAL AND STATE REGULATIONS**





**INDEPENDENT AUDITOR'S REPORT  
REQUIRED BY OREGON STATE REGULATIONS**

The Honorable Stevie Burden, Mayor  
and Members of the City Council  
City of Wheeler  
Wheeler, Oregon 97147

We have audited the basic financial statements of the City of Wheeler, as of and for the year ended June 30, 2020, and have issued our report thereon dated December 29, 2020. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*.

**Compliance**

As part of obtaining reasonable assurance about whether the City of Wheeler's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes, as specified in Oregon Administrative Rules 162-010-0000 through 162-010-0320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures, which included, but were not limited to, the following:

**Deposit of public funds with financial institutions (ORS Chapter 295)**

**Indebtedness limitations, restrictions, and repayment**

**Budgets legally required (ORS Chapter 294)**

**Insurance and fidelity bonds in force or required by law**

**Programs funded from outside sources**

**Highway revenues used for public highways, roads, and streets**

**Authorized investment of surplus funds (ORS Chapter 294)**

**Public contracts and purchasing (ORS Chapters 279A, 279B, 279C)**

In connection with our testing, nothing came to our attention that caused us to believe the City was not in substantial compliance with certain provisions of laws, contracts, and grants, including the provisions of Oregon Revised Statutes, as specified in Oregon Administrative Rules 162-010-0000 through 162-010-0320 of the Minimum Standards for Audits of Oregon Municipal Corporations, except as follows:

**1. Excess of Expenditures over Appropriations**

During the year ended June 30, 2020, the City expended funds in excess of amounts appropriated as follows:

Fund	Function	Appropriations	Expenditures	Excess
General	Capital outlay	\$ -	\$ 1,279	\$ 1,279
Street	Personnel services	24,302	27,079	2,777
Park	Personnel services	14,584	16,411	1,827
PW Equipment Reserve	Capital outlay	-	3,313	3,313
Water	Personnel services	34,018	37,633	3,615
Stormwater Drainage	Personnel services	24,302	26,887	2,585

**OAR 162-010-0230 Internal Control**

In planning and performing our audit, we considered the City of Wheeler’s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Wheeler’s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Wheeler’s internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We identified certain deficiencies in internal control over financial reporting, as described in the accompanying schedule of findings and management’s response as items FS-01 through FS-04, that we consider to be material weaknesses or significant deficiencies in internal control over financial reporting. A significant deficiency is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

We consider all of the deficiencies listed in the accompanying schedule of findings and management’s response to be significant deficiencies in internal control over financial reporting.

This report is intended solely for the information and use of the city council and management of the City of Wheeler and the Oregon Secretary of State, and is not intended to be and should not be used by anyone other than these parties.

A handwritten signature in blue ink that reads "Accuity, LLC". The signature is written in a cursive style with a large, looped initial 'A'.

Accuity, LLC

Albany, Oregon  
December 29, 2020



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

The Honorable Stevie Burden, Mayor  
and Members of the City Council  
City of Wheeler  
Wheeler, Oregon 97147

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Wheeler, Oregon as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 29, 2020.

**Internal Control over Financial Reporting**

In planning and performing our audit, we considered the City of Wheeler, Oregon's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Wheeler's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Wheeler's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above. However, material weaknesses may exist that have not been identified.

We did identify certain deficiencies in internal control over financial reporting, as described in the accompanying schedule of findings and responses, that we consider to be significant deficiencies in internal control over financial reporting.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Wheeler’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, as described below:

**1. Excess of Expenditures over Appropriations**

During the year ended June 30, 2020, the City expended funds in excess of amounts appropriated as follows:

Fund	Function	Appropriations	Expenditures	Excess
General	Capital outlay	\$ -	\$ 1,279	\$ 1,279
Street	Personnel services	24,302	27,079	2,777
Park	Personnel services	14,584	16,411	1,827
PW Equipment Reserve	Capital outlay	-	3,313	3,313
Water	Personnel services	34,018	37,633	3,615
Stormwater Drainage	Personnel services	24,302	26,887	2,585

**City of Wheeler’s Response to Findings**

The City of Wheeler’s response to the findings identified in our audit is described in the accompanying schedule of findings and management’s response. The City of Wheeler’s response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of this Report**

This report is intended solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Accuity, LLC

Albany, Oregon  
December 29, 2020

**CITY OF WHEELER**  
**Tillamook County, Oregon**

SCHEDULE OF FINDINGS AND MANAGEMENT'S RESPONSE

June 30, 2020

<u>Finding Number</u>	<u>Finding</u>
FS-01	Due to the limited number of available personnel, it is not always possible for the City to adequately segregate certain incompatible duties so that no one employee has access to both physical assets and the related accounting records or to all phases of a transaction.
<b>Management's response:</b>	
FS-01	Management generally agrees with this determination. Managements reposnse to this finding is to incorporate specific procedures into all other staff functions to provide sufficient documentation to support all financial transactions.