

CITY OF WHEELER
SIGN PERMIT APPLICATION

Attached to this cover sheet is a copy of the Wheeler Sign Ordinance, No. 99-02, and an application form for a permit which includes a building permit application. The method of attachment of the sign to the structure needs to be described on the building permit application.

Section 1.3 of the Wheeler Sign Ordinance describes the Sign Permit and Application Procedure.

The current fee for a sign permit is \$50.00. There may be a fee for the building permit.

A completed application form, the required drawing, and the current fee for a sign permit should be delivered to City Hall during business hours. The City Manager/Recorder will issue the sign permit after reviewing the application.

Any questions should be directed to the City Manager/Recorder, 503-368-5767.

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APPLICATION NUMBER _____ DATE _____

APPLICANT NAME _____ PHONE NO _____

APPLICANT ADDRESS _____

BUSINESS NAME _____

BUSINESS ADDRESS _____ ZONE _____

PHONE: _____ BUSINESS LICENSE NO _____

SIGN DIMENSIONS:

HEIGHT _____ WIDTH: _____ THICKNESS _____

SIGN LOCATION (distance from ground to bottom of sign, affixed to side/front of building or free-standing, facing what street, hanging over sidewalk, etc.)

SIGN COLORS:

BACKGROUND _____ BORDER _____

LETTERING _____ PICTURE _____

LIGHTING _____

OTHER SIGNS ON PROPERTY (list size and location) _____

ATTACH A SCALE DRAWING OF THE PROPOSED SIGN

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FOR OFFICE USE

DATE FEE PAID _____ AMOUNT _____

DATE PERMIT ISSUED _____